



ESTABLISHMENT SECTION

VACANCIES IN ADMINISTRATIVE & TECHNICAL CADRE

Advt. No. NT/ Open Recruit /2026/01

Date 22.01.2026

Sl. No.	Name of the Post (s)	No. of Vacancies						Pay Matrix Level (as per 7 th CPC)
		SC	ST	OBC (NCL)	UR	PwD	Total	
1	Physical Training Instructor	-	-	-	01	-	01	Level-6
2	Junior Assistant	01	-	02	-	-	03	Level-3
3	Junior Technician (Lab)/(Maintenance)	01	-	01	05	-	07	Level-3
	Total	02	-	03	06	-	11	

Other than the total salary (which includes Pay in the Pay Matrix Level, Transport Allowance, Dearness Allowance, HRA and NPS-Employer's contribution), Medical, LTC and Children's Education Allowance are also admissible for above posts.

Maximum Age Limit (Group/post-wise)	Group B	Sl. No. 1	32 years
	Group C	Sl. No. 2 to 3	27 years
<ul style="list-style-type: none"> ➤ Relaxation in upper age limit will be available to reserved categories as per Gol rules. ➤ All contract employees of IIIT Allahabad educationally qualified and otherwise eligible can be considered for the recruitment up-to a maximum age of 55 years. ➤ Age limit prescribed for the posts are not applicable for regular employees of IIIT Allahabad. 			

Mode of Appointments: **Sl. No. 1 to 3 - Permanent**

The essential, desirable qualifications and experience for the above post(s), as per serial number, are as under:

1	Post: Physical Training Instructor [01 UR]	
	Essential Qualification:	Graduate with Bachelor of Physical Education(B.P.Ed) plus 3 years' experience
	Desirable	Experience in Academic Institute/Universities will be preferred.
2	Post: Junior Assistant [01 SC, 02-OBC (NCL)]	
	Essential Qualification:	Bachelor's degree with knowledge of computer operations.
	Desirable	Experience in Academic Institute/Universities will be preferred.
3	Post: Junior Technician (Lab)/(Maintenance)[01 SC, 01 OBC(NCL), 05UR]	
	Essential Qualification:	Diploma in Engg./Bachelor's Degree(OR) ITI with 2 years' experience
	Desirable	<ul style="list-style-type: none"> • Experience in IT/CSE/ECE/Physics in an Academic Institute/University will be preferred • Knowledge of Handling Instruments and instruments techniques.

GENERAL INSTRUCTIONS TO THE CANDIDATES

1. Preference will be given to 'Persons with Disabilities', even where reservation is not marked in the table given above of this advertisement, if suitable PwDs are available.
2. The Institute reserves the right to fix higher criteria for short listing the candidates to be called for the Written/Skill test, depending upon the number of applications received.
3. Merely fulfillment of qualifications does not entitle a candidate to be called for the written test / computer test /skill test / interview.
4. Merely appearing for the Written Test/Computer Test/Skill Test or being shortlisted does not confer any right on the candidate for selection or appointment.
5. The Institute reserves the right not to fill up the posts, cancel the Advt. in whole or in part at any stage of recruitment process without assigning any reason and its decision in this regard shall be final.
6. The paid fee against recruitment post/application, will not be refunded in any case.
7. The SC/ST and OBCs-NCL are required to attach a copy of the Caste Certificate and Income certificate with the application in the **format prescribed by the Govt. of India**,
8. **EWS/OBC(Non-Creamy Layer) Certificate shall be obtained and submitted by the candidate issued on or after 01.04.2025.**
9. The Institute follows the reservation norms as per GOI rules for SC/ ST/ OBC and PwDs. Central Govt. approved list of SC, ST and OBC categories as applicable at IIIT Allahabad.
10. Candidates must ensure before applying that they are eligible according to the criteria stipulated in the advertisement. If the candidate is found ineligible at any stage of recruitment process, he/she will be disqualified and their candidature will be cancelled. Hiding of information or submitting false information will lead to cancellation of candidature at any stage of recruitment. The Institute reserves the right to reject any application without assigning any reason whatsoever.
11. Candidates desirous of applying for more than one post should submit separate application for each post along with requisite application fees.
12. The Institute reserves the right to assign/ transfer the selected candidates to any section/department within the Institute and appointments will be offered accordingly.
13. Requirement of experience may be relaxed at the discretion of the competent authority in the cases of SCs/STs.
14. The date of determining the eligibility of all candidates in every respect shall be the normal **closing date of Advt.**
15. The selection process will consist of Written Test and / or Computer Test and / or Skill Test for Sl. No. 1 to 3
16. No TA/DA will be paid for attending the Written Test/Computer Test/Skill Test for any of above posts.
17. The applicants shall be required to pay following application fee through the options of net banking and debit/credit cards, etc. In addition to application fee; revised rate of GST is also chargeable on application fees.
 - a. **Group-B & C at Sl. Nos. 1 to 3 Rs. 1180/- (including GST) Note: Candidates belonging to SC / ST / PwD & Ex-Serviceman will not require to pay any application fees.**
 - b. The application fee once paid will not be refunded or re-adjusted under any circumstances.
 - c. No other mode of payment will be accepted except online payment; and such applications will be rejected forthright and the payment made shall stand forfeited.

18. The candidates must note that:

- a. They have to apply ONLINE only from 10:00 a.m. on **22.01.2026 to 06.03.2026** up to the midnight of 23:59 hrs. **Written or typed applications sent in hard copies only, shall not be entertained in any case.**
- b. For submission of application through online mode, please visit Institute's website: <https://apply.iiita.ac.in/application/authenticate/nonteachingjob/>
- c. The printout of completed applications along with all relevant supporting documents duly self-attested must reach the Institute on or before **13.03.2026(5:00 PM)** through Speed Post.
- d. Incomplete applications or without relevant supporting enclosures or if received after closing date, i.e. **13.03.2026** will be summarily rejected and no further query will be entertained.
- e. Person serving in Govt./ Semi-Govt. / PSUs / IIITA Autonomous body should also apply online and send the print out of completed application form along with all relevant supporting documents and transaction slip with date, duly self-attested, **THROUGH PROPER CHANNEL**. However, they may produce the NOC from their organizations at the time of interview with an unambiguous certificate that (i) no vigilance case is pending/being contemplated against him/her, (ii) the applicant will be relieved within one month of receipt of appointment offer, if he/she is selected. List of Major/Minor penalties, if any, imposed during the last 10 years may be asked to submit at any time. Such persons are also advised to send an advance copy of their application, if applicable.
- f. Certificate in support of experience should be in proper format i.e. it should be on the organization's letter head, bear the date of issue, specific period of work (in DD/MM/YYYY format), name, designation and signature of the Administrative Authority of the Organization along with his/her seal.
- g. The envelope containing complete application should be superscribed as "**Application for the post of.....**" and must be sent to **Joint Registrar (Estt.), Establishment Section, Administration Extension-II Building, East Wing, IIIT Allahabad, Deoghat Jhalwa, Prayagraj-211015 (U.P.) INDIA.**

19. The Institute will not be responsible for any postal delay.

20. Any attempt to influence the selection process by canvassing in any form will lead to immediate disqualification of the candidature.

21. No correspondence will be entertained from candidates regarding conduct and result of interview/written test/skill test/computer test and reasons for not being called for the same.

22. The Institute reserves the right to verify the antecedents and documents of the candidate at any time (at the time of appointment or during the tenure of service). If at any stage, it is found that the information furnished by the candidate is false or that the candidate has suppressed any relevant information, his/her candidature shall be cancelled and service will be liable to be terminated.

23. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidates.

24. Appointment on a regular basis shall be governed by the Institute's Statutes and Recruitment Rules;

25. Temporary/contract/outsource service in the Institute does not entitle an individual to link/ carry forward such temporary/contract/outsource service with regular appointment.

26. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute, shall be final.
27. Any legal proceedings in respect of any matter, claim, or dispute arising out of this advertisement and/or an application in response thereto may be instituted only in Prayagraj, and the courts/tribunals/forums at Prayagraj shall have sole and exclusive jurisdiction to try such cause or dispute.

In case of any difficulty in filling online application form, please contact the following officials: 0532-2922192 (erp@iiita.ac.in)

Copy forwarded to:

- (a) Director-For kind information please.
- (b) Registrar-For kind information please.
- (c) Mr. Ajay Kr. Tiwari, Technical Officer (SS) - for uploading in Institute Website
- (d) Mr. Pankaj Mishra, Senior Assistant - for Newspaper (circulation)
- (e) Notice Board

-sd-

Joint Registrar(Estt.)